

# Public Document Pack



Neuadd y Cyngor  
Y Rhadyr  
Brynbuga  
NP15 1GA

Dydd Llun, 17 Ebrill 2023

## Hysbysiad o gyfarfod

### Pwyllgor Trwyddedu a Rheleiddio

Dydd Mawrth, 25ain Ebrill, 2023, 10.00 am  
Neuadd Y Sir, Y Rhadyr, Brynbuga NP15 1GA

### AGENDA

Item No	Item	Pages
1.	Ymddiheuriadau am absenoldeb.	
2.	Datganiadau o Fuddiant.	
3.	Cadarnhau a llofnodi cofnodion y cyfarfod blaenorol.	
3.1.	Pwyllgor Trwyddedu a Rheoleiddio - Panel Hawliau Tramwy 30ain Ionawr 2023.	1 - 4
3.2.	Y Pwyllgor Trwyddedu a Rheoleiddio - 31ain Ionawr 2023.	5 - 8
4.	Ffioedd y Ddeddf Gamblo.	9 - 22
5.	Cadarnhau dyddiad ac amser y cyfarfod nesaf.	

**Paul Matthews**

**Chief Executive**

MONMOUTHSHIRE COUNTY COUNCIL  
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

County Councillor John Crook	Magor East with Undy;	Welsh Labour/Llafur Cymru
County Councillor Tony Easson	Dewstow;	Welsh Labour/Llafur Cymru
County Councillor Lisa Dymock	Portskewett;	Welsh Conservative Party
County Councillor Christopher Edwards	St. Kingsmark;	Welsh Conservative Party
County Councillor Simon Howarth	Llanelly Hill;	Independent Group
County Councillor Jane Lucas	Osbaston;	Welsh Conservative Party
County Councillor Alistair Neill	Gobion Fawr;	Welsh Conservative Party
County Councillor Sue Riley	Bulwark and Thornwell;	Welsh Labour/Llafur Cymru
County Councillor Dale Rooke	Chepstow Castle & Larkfield;	Welsh Labour/Llafur Cymru
County Councillor Jackie Strong	Caldicot Cross;	Welsh Labour/Llafur Cymru
County Councillor Ann Webb	St Arvans;	Welsh Conservative Party
County Councillor Armand Watts	Bulwark and Thornwell;	Welsh Labour/Llafur Cymru

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### Welsh Language

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# Aims and Values of Monmouthshire County Council

## Our purpose

Building Sustainable and Resilient Communities

### Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

## Our Values

**Openness.** We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

**Fairness.** We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

**Flexibility.** We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

**Teamwork.** We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.

**Kindness:** We will show kindness to all those we work with putting the importance of relationships and the connections we have with one another at the heart of all interactions.



# Public Document Pack Agenda Item 3a

## MONMOUTHSHIRE COUNTY COUNCIL

**Minutes of the meeting of Licensing and Regulatory Committee held  
at The Council Chamber, County Hall, The Rhadyr, Usk, NP15 1GA with remote  
attendance on Monday, 30th January, 2023 at 10.00 am**

**PRESENT:** County Councillor Tony Easson, (Chairman)  
County Councillor John Crook, (Vice Chairman)

County Councillors: Christopher Edwards, Simon Howarth,  
Alistair Neill, Sue Riley, Dale Rooke, Jackie Strong, and  
Armand Watts

### **ALSO IN ATTENDANCE:**

County Councillors Jill Bond, Sara Burch And Peter Strong  
Stephen Mayo – Walker  
Peter Rawlings – Walker  
Hillary Baynton – Walker  
Nicholas Park – Landowner  
Chris Carter – Range Warden  
Richard Williams – Range Owner  
Tony Morgan – Secretary Cardiff Small Arms Club Range User

### **OFFICERS IN ATTENDANCE:**

Ruth Rourke	Countryside Access Manager
Mandy Mussell	Definitive Map Officer
Shaun Pritchard	Public Rights Of Way Enforcement Officer
Ben Davies	Solicitor
Richard Ray	Paralegal
Wendy Barnard	Democratic Services Officer
Gavin Pugh	Assistant Rights of Way Officer

### **APOLOGIES:**

County Councillor Ann Webb

#### **1. Election of Vice Chair**

County Councillor John Crook was elected Vice Chair.

#### **2. Declarations of Interest.**

County Councillor Tony Easson declared a personal, non-prejudicial interest pursuant to the Members' Code of Conduct in respect of all agenda items as he was aware of the anti-social behaviour issues around the application by Monmouthshire County Council.

#### **3. Wildlife and Countryside Act 1981 - Section 53 Definitive Map Modification Order Route, A to G, Footpaths 83 and 84 Caldicot - The Seawall.**

## MONMOUTHSHIRE COUNTY COUNCIL

### **Minutes of the meeting of Licensing and Regulatory Committee held at The Council Chamber, County Hall, The Rhadyr, Usk, NP15 1GA with remote attendance on Monday, 30th January, 2023 at 10.00 am**

We received a report and presentation from the Countryside Access Manager and Definitive Map Officer and were informed that, under Section 53 of the Wildlife and Countryside Act 1981, the Authority has a duty to keep the Definitive Map and Statement under constant review. To meet this duty the Council is required to consider and determine cases with a view to making an order to change the Definitive Map and Statement (DM&S). The bringing into question of the route on the crest of the sea wall along with the public's response necessitated research to determine whether, on the balance of probabilities, public rights do already exist through the site. Common Law and relevant legislation were explained. The presentation lasted 1.5 hours and detailed, location, land registry, objections, historical map evidence, definitive map and statements, aerial photos, site photos, and user evidence.

The purpose of the report is to consider all the historical evidence and decide whether to add the alleged footpaths to the DM&S for Monmouthshire. The Routes to be added in the community of Caldicot, are detailed on the order map.

Following the presentation, Members were invited to discuss, and comment and members of the public had the opportunity to speak, as follows:

- The Committee must not consider need, nuisance or suitability; only decide if the public have walked the route for a significant period.
- A Member asked about access routes to the firing range.
- A member of the public who lived in Caldicot had walked the route and said the flag posts made sense.
- A member of the public said he had used the sea wall path since he was 8 and he was now 70 and it was a lovely walk
- A member of the public noted the Wales Coastal Path route which runs inland of the two ranges was ugly and a more dangerous route for walkers and that the sea wall was a good path.
- A member of the public confirmed that there has been a sea wall concrete path underneath the buttress for at least 60/70 years and it is a popular walk used daily.
- The County Councillor for the area (who was representing the Firing Range), disputed several aspects of the evidence such as the path on the Definitive Map is accepted as eroded, is on the bullet catcher not the sea wall and the positioning of the sentry boxes and kissing gates do not confirm the original path as they are located to spot boats that are in range to ensure firing stops. The Ministry of Defence (MoD) is unaware that there will be higher footfall on its range (G to N). There is no gain in making the route official as further sections will require review. When Red flags fly, walkers wait to pass over the bullet catcher whilst a ceasefire is requested, and guns checked for no ammunition. There are no bylaws covering public use. Health and Safety officers consider the site well managed.
- A Member of the public stated that 16 local authorities and two national parks realigned the Coastal Path to follow the Welsh Coastline closely and safely. It was stated that the MoD has not been consulted and evidence includes photos in breach of National Security. The Strava heat map is incorrect and a different version is available. The footfall counter referred to the wrong range. Numerous requests for adequate signage to advise of the footpath closure have been made. Historically the footpath was situated in the river not on the top of the bank.
- Referring to a photo with a man walking his dog with an empty Sentry box, a member of the public stated this was a day when the range was not open.
- Accurate footfall evidence was requested before a decision is made.

## MONMOUTHSHIRE COUNTY COUNCIL

### **Minutes of the meeting of Licensing and Regulatory Committee held at The Council Chamber, County Hall, The Rhadyr, Usk, NP15 1GA with remote attendance on Monday, 30th January, 2023 at 10.00 am**

- A Member of the public witnessed firing on the range on a Sunday with no red flags up. It was responded that clay pigeon shooting was taking place for which flags are not required.

(County Councillor D. Rooke left at 11.53am)

- The Chair asked why a 1.3-mile section only was under consideration. The section of the route, A to G, is the only section that has been brought into question by the obstructions installed by Severnside Rifle Range. It was explained that there is an existing footpath on and off the sea wall at various places. There's already a path across the sea wall towards the MoD site that's not in dispute. Evidence shows that after the sea wall was moved, there are two paths. Walkers continue to walk along the crest of sea wall and were unaware of the footpath that previously followed the alignment of the historical sea defences. There are more points along the path north and south where similar modification orders will be required. It was more prudent to review this section as it was disputed by the public and there was no access.
- The Countryside Access Enforcement Officer confirmed there is currently a temporary traffic regulation order for the existing footpath from the bottom of Fisherman's Lane to beyond the MoD range and the end of the Footbridge over the motorway. Signs have been erected and have been regularly pulled down. Metal signs have also been wrenched off and many hard-plastic signs have had to be replaced.
- A Member questioned access to justice as there was lengthy evidence from Monmouthshire County Council (MCC) whereas objectors had five minutes to respond and cross examine. MCC officers had a legal team and objectors would incur a cost to represent themselves. The Chair explained that speaking time limits are the same as for Planning Committee (4 minutes with latitude from the Chair).
- The Officer explained that the report was put out for consultation with ample time to submit comments; any received were incorporated in the presentation. This point was disputed.
- Regarding signage, it was suggested that substantial signs had not been erected.
- A Member stated that the evidence clearly shows people have used the path for many years and this is the point for decision.
- The representative of Rogiet Community Council stated that it is very supportive of the recommendation by MCC to make an amendment to the definitive map noting the vast body of evidence for a historical footpath along the crest of the sea wall and there is evidence that it is a widely used public right-of-way.
- The County Councillor representing the firing range asked if the sea wall could be a permissive path. In response, it was explained that the path's status has been brought into question by the path being blocked thus legally requiring the Authority to consider the route evidence and tests under the Wildlife and Countryside Act.

The Countryside Access Manager summed up by stating "The Authority acts in a quasi-judicial capacity. There is no requirement to resolve conflicts in the evidence. The Committee must weigh up the evidence on a balance of probabilities and if, on balance, it's reasonable to conclude that the evidence shows that change should be made then it must do so. There is a further opportunity for people to object to the process. The final matter would be resolved by a public hearing or an inquiry or by written representations by Planning Environment Decisions Wales (PEDW)".

The Solicitor then reminded the Committee Members that they were asked to consider and decide based on the evidence provided whether rights of way that are not shown on the Definitive Map and Statement subsist or are reasonably alleged to subsist on the crest of the

## MONMOUTHSHIRE COUNTY COUNCIL

### **Minutes of the meeting of Licensing and Regulatory Committee held at The Council Chamber, County Hall, The Rhadyr, Usk, NP15 1GA with remote attendance on Monday, 30th January, 2023 at 10.00 am**

sea wall and that the status of the ways are footpaths. If the Committee agrees that there is evidence to suggest that a pathway subsists or reasonably alleged to subsist then the Head of Law would be instructed to make a Definitive Map Modification Order that will proceed to a consultation process of 42 days when objections can be raised. If the objections can't be resolved, then the matter is forwarded to Planning Environment Decisions Wales (PEDW).

It was confirmed that there is no provision for private deliberation at today's meeting.

#### RECOMMENDATIONS:

1. Members are invited to consider evidence provided (Appendix 3) and agree that rights of way that are not shown on the Definitive Map and Statement "*subsists, or is reasonably alleged to subsist*", on the crest of the seawall and that the status of the ways are footpaths.
2. If this is agreed, then to authorise the Head of Local Democracy and Legal Services to make a Definitive Map Modification Order, under section 53(3)(c)(i) of the Wildlife and Countryside Act 1981 for the Routes, A to G, to classify them as footpaths, numbers 83 and 84 Caldicot (354), and to confirm the order if no objections are received.

#### DECISION:

Following a vote, the decision was in favour of the recommendations. Monmouthshire County Council can now make the Definitive Map Modification Order and once the order is made there will be a period of 42 days to receive objections.

**The meeting ended at 12.21 pm**



# Public Document Pack Agenda Item 3b

## MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Licensing and Regulatory Committee held  
at Council Chamber, County Hall, The Rhadyr USK on Tuesday, 31st January, 2023 at  
10.00 am

**PRESENT:** County Councillor Tony Easson (Chairman)

County Councillors: John Crook, Lisa Dymock, Christopher Edwards,  
Simon Howarth, Jane Lucas, Alistair Neill, Sue Riley, Jackie Strong  
and Armand Watts

### **OFFICERS IN ATTENDANCE:**

David Jones	Head of Public Protection
Linda O'Gorman	Principal Licensing Officer
Ben Davies	Solicitor
Wendy Barnard	Democratic Services Officer

### **APOLOGIES:**

County Councillor Ann Webb

#### **1. Declarations of interest**

None.

#### **2. To confirm and sign the minutes of the Licensing and Regulatory Committee Meeting held on 8th November 2022**

The minutes were approved as an accurate record.

#### **3. To confirm and sign the minutes of the Licensing and Regulatory Sub Committee held on 5th December 2022**

The minutes were approved as an accurate record.

#### **4. Taxi and Private Hire Policy and Conditions 2023**

The Principal Licensing Officer presented the Taxi and Private Hire Policy and Conditions 2023 report. Following presentation of the report, questions were invited from Committee Members:

- A Member asked if the numbers of foreign national taxi drivers is available and was informed that if the drivers have the right to work, they are not regarded as foreign national drivers. The enhanced check is used if the driver has been in the UK for only a short period of time. There have not been any issues with this since the requirement was brought in, in 2018.
- Considering the condition that a driver applying with 6 points is asked to complete a Pass Plus scheme, a Member preferred a more stringent test, and it was agreed that Welsh Government will be asked to consider reimplementing of Driver and Vehicle Standards Agency (DVSA) Taxi Testing nationally. The Committee was reminded of the importance of being consistent with neighbouring authorities.

## MONMOUTHSHIRE COUNTY COUNCIL

### Minutes of the meeting of Licensing and Regulatory Committee held at Council Chamber, County Hall, The Rhadyr USK on Tuesday, 31st January, 2023 at 10.00 am

- A Member asked why Newport requires the driver to achieve a Pass + course if they have more than 5 points on their DVLA licence at the time of application. It was explained that this was a long-standing policy prior to the implementation of the new policy and may change to 6 points.
- A Member asked about the implications of the Withdrawal Agreement and if there is any additional impediment to EU nationals with settled status. Also, the quality of additional checks as there may not be access to the same database as when the UK was in the EU. The Member emphasised that EU citizens who have citizenship have the same rights. It was explained by the Head of Public Protection referred the Committee to the list on [GOV.UK Criminal records checks for overseas applicants](#) for details of criminal record checks in each country. Costs are not prohibitive and range from no charge to £45.00+.
- A Member pointed out that the age of criminal responsibility varies in different countries. The Principal Licensing Officer responded that an enhanced check would provide as much information as available. Regarding taxi drivers, convictions are never spent hence the need for policies to deal with convictions.

Following a vote on the report recommendations, Members approved the new policy and conditions to come into force on 1st April 2023, attached as Appendix B.

Members also determined and approved the following in relation to Euro 4 Standards. Vehicles currently licensed by Monmouthshire County Council for Hackney Carriage and Private Hire purposes can retain grandfather rights and continue to be licensed for the shelf life of their vehicle. All new vehicle application will be required to be of Euro 6 standard.

As part of the report recommendations, it was agreed that Welsh Government is asked to consider reimplementing of Driver and Vehicle Standards Agency (DVSA) Taxi Testing nationally.

- A Member enquired about complaints about taxi drivers noting from the website, that 75% of unlicensed taxi complaints have come from friends of people who have reported reporting the advertising of hire services on social media. A social media campaign was suggested to encourage young people to come forward with complaints, what to expect when you use a taxi and what's acceptable behaviour. The Head of Public Protection assured Members that there is a Licensing Officer in each town, good rapport, and good local knowledge. There is close work with the Police. Taxi drivers must complete a safeguarding and knowledge test covering the points raised plus how the taxi driver reports passenger comments (e.g. abusive comments, hate crime). An awards event is planned themed on hate crime on 24<sup>th</sup> April in collaboration with Greater Gwent authorities. Access for disabled people was also raised.

Protection for taxi drivers was queried and in response, it was confirmed that there is provision for CCTV in the policy. It is not a requirement to have CCTV.

The supplementary matters discussed following the vote were referred to the Officers and will be added to the agenda for the next meeting. It was agreed that a Work Programme should be added to agenda in future.

#### **5. Review Of Annual Licensing Fees For Financial Year 2023/24**

The Principal Licensing Officer presented the Annual Review of Licensing Fees for the Financial Year 2023/24 Report. Following presentation of the report, questions were invited:

## MONMOUTHSHIRE COUNTY COUNCIL

### **Minutes of the meeting of Licensing and Regulatory Committee held at Council Chamber, County Hall, The Rhadyr USK on Tuesday, 31st January, 2023 at 10.00 am**

- The Chair asked for clarification about the differing percentage increases to fees and was informed that a prescriptive system approved by the All Wales Group is used. This is based on different factors such as number of inspections, amount of work required, policy elements etc and is used to determine a final fee for the year.
- It was asked if the fees cover all of the costs particularly officers' time involved in supporting licensing not just administration costs. The Principal Licensing Officer explained that it depends on the different legislations for the licenses in question. Some elements are chargeable, others not. It is mainly on a cost recovery basis, but enforcement falls to the authority.
- A Member asked for clarification on the fees for Hackney carriage/private hire as some elements are set by Torfaen. It was explained that the table is for Monmouthshire's fees. The assessment is done throughout Wales and depends on officer time and amount of work undertaken in the previous year.
- A Member asked for clarification on the fees for street trading noting that the cost appeared to have reduced. It was confirmed that this is correct.
- A Member asked about Torfaen Training and it was confirmed that this is not a cost borne by Monmouthshire, it for drivers to complete as part of their safeguarding and knowledge test before they apply.

Following a vote in favour, the Committee approved the fees set out in Appendix A to this report, entitled "Schedule of Licence Fees for 2023-24", subject, where relevant, to any required public notice and agreed that any objections, duly made, regarding fees for the grant of licences for hackney carriage and private hire vehicles be brought back to Committee at the earliest opportunity for due consideration .

#### **6. To note the date and time of the next meeting**

14<sup>th</sup> March 2023

**The meeting ended at 10.51 am**

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## MONMOUTHSHIRE COUNTY COUNCIL REPORT

**SUBJECT:** Gambling Act 2005 – Premises Licence Fees

**DIRECTORATE:** Social Care, Safeguarding and Health

**MEETING:** Licensing & Regulatory Committee

**Date to be considered:** 25<sup>th</sup> April 2023

**DIVISION/WARDS AFFECTED:** All Wards

### 1. PURPOSE:

- 1.1 To agree the fees to set for this Authority in relation to Premises Licences under the Gambling Act 2005 for 21<sup>st</sup> May 2023 – 20<sup>th</sup> May 2024.

### 2. RECOMMENDATION(S):

- 2.1 It is recommended that:-

- (i) the fees and charges detailed in Appendix A of the report be approved and have effect from 21<sup>st</sup> May 2023; and
- (ii) The fees are subsequently reviewed annually.

### 3. KEY ISSUES

- 3.1 This Authority has a statutory duty under the Gambling Act 2005 to set fees for Premises Licences in accordance with the Gambling (Premises Licence)(England and Wales) Regulations 2007. The fees for these licences are to be reviewed and set annually on the 21<sup>st</sup> May each year. Premises Licences will include Betting Shops, Tracks, Adult Gaming Centres, Family Entertainment Centres and Bingo Premises. A fee assessment has not been carried out for Casinos as the Authority carried a resolution not to allow Casinos within its County at Full Council on 4<sup>th</sup> November 2021.
- 3.2 The general functions of the licensing authority in dealing with Gambling Premises Licences has been delegated to the Licensing and Regulatory Committee. This was agreed in the Gambling Act 2005 Statement of Licensing Policy approved at Full Council on 4<sup>th</sup> November 2021.
- 3.3 Licensing Authorities do not have the power to set fees for Permits which will be set by Central Government.
- 3.4 The Gambling (Premises Licence Fees) (England and Wales) Regulations 2007 provided for the following types of fees to be determined by licensing authorities:
- Licence application fee
  - First annual fee
  - Annual fee
  - Notification of change of circumstances fee
  - Application to vary a licence fee
  - Application to transfer a licence fee
  - Fee for a copy of a licence
  - Application for re-instatement of a licence fee
  - Provisional statement application fee

The Authority currently licence thirteen premises under the Gambling Act 2005 consisting of six betting premises, one track betting and six adult gaming centres all of whom will be required to pay an annual fee.

3.6 The European Services Directive, along with other regulations, statutory guidance and case law underline that fees must be set on a “reasonable” cost recovery basis only and cannot be set in such a manner as to generate a profit or act as an economic deterrent to traders. In determining reasonable costs the Authority may take account of costs averaged over a reasonable period (up to three years). However, The Regulations referred to in 3.5 above has stipulated a maximum figure a local authority is permitted to charge for the licensing of premises under the Gambling Act 2005.

3.7 An assessment of the cost and the proposed fees commencing the 21<sup>st</sup> May 2023 is attached to this report in Appendix A. There is a reduction in fees for new, variation and provisional applications. However, the annual fees for existing licences remains the same as it reaches the maximum threshold. A breakdown of the change in fees and the maximum fee that can be charged referred to in 3.6 above is attached in Appendix B

### **3 REASONS:**

4.1 The Authority has a duty to set fees and the charges set out represent a cost recovery within the Government’s maximum levels.

### **5. RESOURCE IMPLICATIONS:**

5.1 The fees in Appendix A are set out to ensure the recovery of reasonable costs.

### **6. WELLBEING AND FUTURE GENERATIONS IMPLICATIONS:**

An evaluation has been provided in Appendix C to consider the effect of the schedule of Fees proposed for Gambling Premises Licence Fees for 2022-23.

### **7. CONSULTEES:**

None

### **8. BACKGROUND PAPERS:**

[Gambling Act 2005](#)

[The Gambling Act 2005 \(Licensing Authority Policy Statement\) \(England and Wales\) Regulations 2006](#)

[The Gambling \(Premises Licence Fees\) \(England and Wales\) Regulations 2007](#)

### **9. AUTHOR:**

Linda O’Gorman  
Principal Licensing Officer

#### **CONTACT DETAILS:**

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## APPENDIX A

### Gambling Act 2005 – Premises Licence Fees 21<sup>st</sup> May 2023 - 20<sup>th</sup> May 2024

<b>Application Fee</b>		
	Bingo Premises Licence	£1648
	Adult Gaming Centre Premises Licence	£1238
	Betting Premises (Track) Licence	£1898
	Family Entertainment Centre Premises Licence	£1501
	Betting Premises (Other) Licence	£1272
<b>Application Fee for Premises with a Provisional Statement</b>		
	Bingo Premises Licence	£1200
	Adult Gaming Centre Premises Licence	£1200
	Betting Premises (Track) Licence	£ 950
	Family Entertainment Centre Premises Licence	£ 950
	Betting Premises (Other) Licence	£1200
<b>Annual Fee</b>		
	Bingo Premises Licence	£1000
	Adult Gaming Centre Premises Licence	£1000
	Betting Premises (Track) Licence	£1000
	Family Entertainment Centre Premises Licence	£ 750
	Betting Premises (Other) Licence	£ 600
<b>Transfer Application Fee</b>		
	Bingo Premises Licence	£1200
	Adult Gaming Centre Premises Licence	£1041
	Betting Premises (Track) Licence	£ 950
	Family Entertainment Centre Premises Licence	£ 950
	Betting Premises (Other) Licence	£ 999
<b>Variation Application Fee</b>		
	Bingo Premises Licence	£1606
	Adult Gaming Centre Premises Licence	£1000
	Betting Premises (Track) Licence	£1250
	Family Entertainment Centre Premises Licence	£1000
	Betting Premises (Other) Licence	£1231
<b>Provisional Statement Application Fee</b>		
	Bingo Premises Licence	£1644
	Adult Gaming Centre Premises Licence	£1234
	Betting Premises (Track) Licence	£1895
	Family Entertainment Centre Premises Licence	£1498
	Betting Premises (Other) Licence	£1268
<b>Application for Reinstatement Fee</b>		
	Bingo Premises Licence	£1200
	Adult Gaming Centre Premises Licence	£1132
	Betting Premises (Track) Licence	£ 950
	Family Entertainment Centre Premises Licence	£ 950
	Betting Premises (Other) Licence	£1109
	<b>Change of Circumstances Fee</b>	£ 50
	<b>Duplicate Licence Fee</b>	£ 25

APPENDIX B

	MAXIMUM PERMITTED FEES ALLOWED	MON C.C. EXISTING FEES ENDING 20 <sup>TH</sup> MAY 2023	MON C.C. FEE CALCULATION	MON C.C. PROPOSED FEE FROM 21 <sup>ST</sup> MAY 2023
<b>Application Fee</b>				
Bingo Premises Licence	£3,500	£1,669	£1,648	£1,648
Adult Gaming Centre Premises Licence	£2,000	£1,239	£1,238	£1,238
Betting Premises (Track) Licence	£2,500	£2,154	£1,898	£1,898
Family Ent Centre Premise Licence	£2,000	£1,514	£1,501	£1,501
Betting Premises (Other) Licence	£3,000	£1,937	£1,272	£1,272
<b>Application Fee where Provisional Statement Previously Issued</b>				
Bingo Premises Licence	£1,200	£1,200	£1,540	£1,200
Adult Gaming Centre Premises Licence	£1,200	£1,200	£1,130	£1,200
Betting Premises (Track) Licence	£950	£950	£1,828	£950
Family Ent Centre Premise Licence	£950	£950	£1,393	£950
Betting Premises (Other) Licence	£1,200	£1,200	£1,164	£1,200
<b>Annual Fee</b>				
Bingo Premises Licence	£1,000	£1,000	£1,414	£1,000
Adult Gaming Centre Premises Licence	£1,000	£1,000	£1,004	£1,000
Betting Premises (Track) Licence	£1,000	£1,000	£1,702	£1,000
Family Ent Centre Premise Licence	£750	£750	£1,268	£750
Betting Premises (Other) Licence	£600	£600	£1,039	£600
<b>Transfer Application Fee</b>				
Bingo Premises Licence	£1,200	£1,200	£1,384	£1,200
Adult Gaming Centre Premises Licence	£1,200	£1,047	£1,041	£1,041
Betting Premises (Track) Licence	£950	£950	£1,672	£950



Family Ent Centre Premise Licence	£950	£950	£1,304	£950
Betting Premises (Other) Licence	£1,200	£1,200	£999	£999
<b>Variation Application Fee</b>				
Bingo Premises Licence	£1,750	£1,629	£1,606	£1,606
Adult Gaming Centre Premises Licence	£1,000	£1,000	£1,196	£1,000
Betting Premises (Track) Licence	£1,250	£1,250	£1,895	£1,250
Family Ent Centre Premise Licence	£1,000	£1,000	£1,460	£1,000
Betting Premises (Other) Licence	£1,500	£1,500	£1,231	£1,231
<b>Provisional Statement Application Fee</b>				
Bingo Premises Licence	£3,500	£1,666	£1,644	£1,644
Adult Gaming Centre Premises Licence	£2,000	£1,235	£1,234	£1,234
Betting Premises (Track) Licence	£2,500	£2,151	£1,895	£1,895
Family Ent Centre Premise Licence	£2,000	£1,511	£1,498	£1,498
Betting Premises (Other) Licence	£3,000	£1,933	£1,268	£1,268
<b>Application for Reinstatement Fee</b>				
Bingo Premises Licence	£1,200	£1,200	£1,484	£1,200
Adult Gaming Centre Premises Licence	£1,200	£1,136	£1,132	£1,132
Betting Premises (Track) Licence	£950	£950	£1,772	£950
Family Ent Centre Premise Licence	£950	£950	£1,405	£950
Betting Premises (Other) Licence	£1,200	£1,200	£1,109	£1,109
<b>Change of Circumstances Fee</b>	£50	£50	£129	£50
<b>Duplicate Licence Fee</b>	£25	£25	£35	£25

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## Future Generations Evaluation (includes Equalities and Sustainability Impact Assessments)

<p><b>Name of the Officer</b> completing the evaluation David H Jones</p> <p><b>Phone no:</b> 01633 644100 <b>E-mail:</b> davidhjones@monmouthshire.gov.uk</p>	<p><b>Please give a brief description of the aims of the proposal</b></p> <p>Slight decrease in some discretionary fees (though some remain static if they have reached the threshold in accordance with The Gambling (Premises Licence Fees (England and Wales) Regulations 2007), .</p>
<p><b>Name of Service</b></p> <p>Licensing Public Protection Social Care, Safeguarding and Health</p>	<p><b>Date Future Generations Evaluation form completed</b></p> <p>14/03/2023</p>

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**NB. Key strategies and documents that may help you identify your contribution to the wellbeing goals and sustainable development principles include: Single Integrated Plan, Continuance Agreement, Improvement Plan, Local Development Plan, People Strategy, Asset Management Plan, Green Infrastructure SPG, Welsh Language Standards, etc**


**1. Does your proposal deliver any of the well-being goals below?** Please explain the impact (positive and negative) you expect, together with suggestions of how to mitigate negative impacts or better contribute to the goal.

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
<p><b>A prosperous Wales</b> Efficient use of resources, skilled, educated people, generates wealth, provides jobs</p>	<p>Fee levels are set on a cost recovery basis, minimising costs to the trade.</p>	

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
<b>A resilient Wales</b> Maintain and enhance biodiversity and ecosystems that support resilience and can adapt to change (e.g. climate change)		
<b>A healthier Wales</b> People's physical and mental wellbeing is maximized and health impacts are understood	The revised fee structure includes Licensing Officers providing guidance on awareness and service standards of vulnerable persons.	
<b>A Wales of cohesive communities</b> Communities are attractive, viable, safe and well connected	Fee revenue ensures sustainable Licensing Service maintained, providing public reassurance Licensing standards are complied with.	
<b>A globally responsible Wales</b> Taking account of impact on global well-being when considering local social, economic and environmental wellbeing		
<b>A Wales of vibrant culture and thriving Welsh language</b> Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation	Fee recovery will ensure certificate displayed to the public is bilingual.	
<b>A more equal Wales</b> People can fulfil their potential no matter what their background or circumstances	Fee levels should not preclude anyone to undertake their business in a fair and safe manner.	

**2. How has your proposal embedded and prioritised the sustainable governance principles in its development?**

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Long Term</p> <p>Balancing short term need with long term and planning for the future</p>	<p>Slight fee decrease for any new applications along with variations and provisional statements. However, those licensed, the annual fee remains static to ensure the Licensing Service provides sustainable provision into the future.</p>	
 <p>Collaboration</p> <p>Working together with other partners to deliver objectives</p>	<p>MCC Licensing have ensured reduced cost by working in partnership with the All Wales Licensing Expert Panel, Gwent Licensing Forum, which includes Local Government Licensing Officers, Police, Public Health and the Gambling Commission.</p>	
 <p>Involvement</p> <p>Involving those with an interest and seeking their views</p>	<p>Schedule of fees advertised.</p>	
 <p>Prevention</p> <p>Putting resources into preventing problems occurring or getting worse</p>	<p>Slight decrease in discretionary Gambling Premises fees (where applicable), some are static which will ensure a continuing service, incorporating preventative measures where necessary.</p>	

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Considering impact on all wellbeing goals together and on other bodies</p>	<p>Key service aim is to ensure safe venues, preventing problem gambling, etc.</p>	

3. **Are your proposals going to affect any people or groups of people with protected characteristics?** Please explain the impact, the evidence you have used and any action you are taking below. For more detailed information on the protected characteristics, the Equality Act 2010 and the Welsh Language Standards that apply to Monmouthshire Council please follow this link: <http://hub/corporatedocs/Equalities/Forms/AllItems.aspx> or contact Alan Burkitt on 01633 644010 or [alanburkitt@monmouthshire.gov.uk](mailto:alanburkitt@monmouthshire.gov.uk)

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Age	Sustainable fee levels will ensure quality service maintained, protecting vulnerable customers.		
Disability	As above.		
Gender reassignment			
Marriage or civil partnership			

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Pregnancy or maternity			
Race			
Religion or Belief			
Sex			
Sexual Orientation			
Welsh Language			

4. Council has agreed the need to consider the impact its decisions has on important responsibilities of Corporate Parenting and safeguarding. Are your proposals going to affect either of these responsibilities? For more information please see the guidance <http://hub/corporatedocs/Democratic%20Services/Safeguarding%20Guidance.docx> and for more on Monmouthshire's Corporate Parenting Strategy see <http://hub/corporatedocs/SitePages/Corporate%20Parenting%20Strategy.aspx>

	Describe any positive impacts your proposal has on safeguarding and corporate parenting	Describe any negative impacts your proposal has on safeguarding and corporate parenting	What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts?

Safeguarding	Fee set – to include guidance and policy promotion/risk assessments of venues to prevent harm from problem gambling and those who are vulnerable.	Safeguarding is about ensuring that everything is in place to promote the well-being of children and vulnerable adults, preventing them from being harmed and protecting those who are at risk of abuse and neglect.	
Corporate Parenting			

**5. What evidence and data has informed the development of your proposal?**

All Gambling Premises fees and charges are reviewed annually, to ensure cost recovery in service delivery.

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**6. SUMMARY: As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?**

The Licensing service can meet customer expectations, and continue to protect the public.

**7. ACTIONS: As a result of completing this form are there any further actions you will be undertaking? Please detail them below, if applicable.**

What are you going to do	When are you going to do it?	Who is responsible	Progress
Work with Gambling Premises licence holders, namely, Adult	21 <sup>st</sup> May 2023	Linda O’Gorman	



Gaming Centres, Betting Shops and Racecourse			

**8. MONITORING:** The impacts of this proposal will need to be monitored and reviewed. Please specify the date at which you will evaluate the impact, and where you will report the results of the review.

The impacts of this proposal will be evaluated on:	1st February 2024
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**9. VERSION CONTROL:** The Future Generations Evaluation should be used at the earliest stages of decision making, and then honed and refined throughout the decision making process. It is important to keep a record of this process so that we can demonstrate how we have considered and built in sustainable development wherever possible.

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Version No.	Decision making stage	Date considered	Brief description of any amendments made following consideration
1	L&R Committee Report	25/04/2023	

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